



Wedding Policies and Information

I. Scheduling the Wedding

- When a couple plans to be married in the church the bride or groom is to contact the church secretary as soon as possible at (214) 375-5952.
- The couple, under no circumstances should plan wedding activities during regular scheduled services of the church (on Wednesday or Sunday).
- The couple should talk with the Pastor before announcing the wedding date.
- A non-refundable Security Deposit of \$100.00 must be paid in advance to reserve Wedding date. Wedding fees are to be paid in full 2 weeks before wedding date.

II. Premarital Pastoral Conferences:

- The Pastor or Pastor of Counseling requires 4 to 6 premarital counseling sessions with couples before performing their Wedding Ceremony. To schedule premarital counseling, please contact the Church Office at (214) 375-5952.
- The Pastor reserves the right to decide whether to perform the ceremony, when his services are requested.

III. Church Facilities & Guidelines:

- The Church Sanctuary and other facilities are available to members for wedding ceremonies at SHBC discretion at the following rates:
 - Sanctuary & Family Life Center - \$2,000.00
 - Sanctuary & H. E. Anderson Fellowship Hall - \$1,250.00
 - Sanctuary only - -\$750.00
 - H. E. Anderson Fellowship Hall - \$750.00
 - Family Life Center - \$1,000.00
- The following rates apply for Non-members:
 - Sanctuary & Family Life Center - \$3,750.00
 - Sanctuary & H. E. Anderson Fellowship Hall - \$2,500.00
 - Sanctuary only - \$850.00.
 - *A non-refundable Security Deposit of \$100.00 must be paid in advance to reserve Wedding date.*
- Don't forget wedding fees must be paid two weeks in advance of wedding. Minister and Musician fees are separate.

IV. The Wedding Party:

- The Wedding Program must be reviewed and approved by the Pastor and Church officials at least three (3) weeks in advance and before printing.
- The consumption of alcoholic beverages **will not be tolerated** on the Church premises by any member of the wedding party or their guests for the rehearsal, the rehearsal dinner, the wedding ceremony, or the wedding reception.



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- A wedding ceremony is a religious ceremony. All gowns worn by the bridal party should be characterized by dignity appropriate to the occasion.
- It is the responsibility of the couple to make sure the entire wedding party and their guests are cognizant of these policies.

V. Policies

- It is inappropriate to take pictures during the actual ceremony.
- Pictures may be taken of the bride as she enters the sanctuary and of the couple as they leave the sanctuary.
- The wedding party may reassemble after the ceremony for further pictures.
- The couple should inform the photographer in advance of the churches' policy on taking photos.

VI. Wedding Coordinator

- The selection of a wedding coordinator is left to the discretion of the couple.
- The wedding coordinator of the couple should check with the church wedding coordinator for details concerning wedding activities.

VII. Invitations

- If you desire to invite the entire church body, simply send an invitation addressed to The "Exciting" Singing Hills Baptist Church. The church address is:

The "Exciting" Singing Hills Baptist Church
6550 University Hills Blvd.
Dallas, Texas 75241

VIII. Assisting in Wedding

- The pastor is not offended if another minister (perhaps a relative, close friend, pastor of your college church, etc.) is asked to officiate your wedding.
- The pastor is always happy to assist in weddings which are conducted by other ministers.

IX. Music

- A wedding is a religious ceremony. All music should be music characterized by the Christian faith.
- The music **must** be approved by the Minister of Music or other church staff.

I have read the above policies and guidelines regarding weddings at the "Exciting" Singing Hills Baptist Church, and do agree to abide by the state policies.

Groom

Date

Bride

Date



Wedding Policies and Information

PRE-MARRIAGE INFORMATION QUESTIONNAIRE

Please complete this form and return to:
The "Exciting" Singing Hills Baptist Church, Attn: Pastor
6550 University Hills Blvd. ~ Dallas, TX 75241

GROOM'S INFORMATION

Name: _____ Age: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

Occupation: _____

RELIGIOUS BACKGROUND

Are you a Christian? _____ At what age did you accept Christ? _____

At what age were you baptized? _____

Are you a member of SHBC? _____

If not, at what church are you a member? _____

Address of Church: _____

PERSONAL INFORMATION

How long have you known your fiancée? _____

How long have you been engaged? _____

Have you been married previously? _____

If divorced, please indicate the date the divorce was obtained, and how long your previous marriage(s) was (were).

If divorced, do you have children? Yes No

FAMILY INFORMATION

Parents: _____



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PRE-MARRIAGE INFORMATION QUESTIONNAIRE

Please complete this form and return to:
The "Exciting" Singing Hills Baptist Church, Attn: Pastor
6550 University Hills Blvd. ~ Dallas, TX 75241

BRIDE'S INFORMATION

Name: _____ Age: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

Occupation: _____

RELIGIOUS BACKGROUND

Are you a Christian? _____ At what age did you accept Christ? _____

At what age were you baptized? _____

Are you a member of SHBC? _____

If not, at what church are you a member? _____

Address of Church: _____

PERSONAL INFORMATION

How long have you known your fiancé? _____

How long have you been engaged? _____

Have you been married previously? _____

If divorced, please indicate the reason for the divorce, circumstances surrounding it, date divorce was obtained, and how long your previous marriage(s) was (were).

If divorced, do you have children? Yes No

FAMILY INFORMATION

Parents: _____



The "Exciting"
SHBC

REACH • TEACH • DEVELOP • SERVE

Dr. Howard E. Anderson, Sr. - Pastor

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WEDDING INFORMATION

Proposed Date of Wedding: _____ Time: _____

Place of Wedding: _____

Which package do you prefer?

- | | |
|--|---|
| <input type="checkbox"/> Sanctuary & Family Life Center | <input type="checkbox"/> Sanctuary only |
| <input type="checkbox"/> Sanctuary & H.E. Anderson Fellowship Hall | <input type="checkbox"/> H.E. Anderson Fellowship Hall only |
| | <input type="checkbox"/> Family Life Center only |

Rehearsal Date: _____ Rehearsal Time: _____

Wedding Coordinator: _____

Phone: _____ Email: _____